



City Clerk Stamp

Office Use Only	Project Number	Public Hearing Date
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Property Address

Planning Board decisions are valid for three years unless an extension of time is granted by the Planning Board. Applicants requesting an extension of time shall provide the following information to support the request.

- 1 copy of the Planning Board Decision(s) that is/are being requested for an extension of time
- Summary of the reasons for the extension of time
- Summary of actions, plans, etc. that have been developed to move the project forward
- Additional information that supports the request for an extension of time

List of Decisions for Consideration of an Extension of Time			
Type of Decision (Site Plan Review/Special Permit)	Applicant Decision was Granted to	Date Approved by the Planning Board	Date, Book, and Page of Recorded Planning Board Decision